

1 **Meeting Minutes**

2 **CVOA Board of Directors Meeting, Tuesday, April 18, 2017, 6:30 PM**

3 Meeting Location: Recreation Center; 3655 E. Lake Forest; Boise, Idaho 83716

4
5 **Members Present:** Chris Bain, Scott Horsburgh, Dave Moore, Chuck Mione and Ed
6 Riemenscheider. Absent were Steve Brocksome, Alicia Cassarino, Karen Narus,
7 Gurpreet Lugani.

8
9 The Meeting was called to order at 6:30 pm by Scott Horsburgh.

10
11 **Quorum** was established.

12
13 **Neighborhood Watch**

14 Brad Viets presented the Neighborhood Watch update. There were no significant
15 incidences in the past month. Nikki Lee Hampton was introduced as the new
16 Neighborhood Watch Captain.

17
18 **Guest**

19 Two homeowners attended the meeting to discuss metal roofs being allowed in Columbia
20 Village. The Board made no decision to change the guidelines, but they are being
21 reviewed by the Board.

22
23 **Minutes**

24 The minutes from the March 21, 2017 Board Meeting were reviewed and approved with
25 one minor change.

26
27 **Financial Report for March 2017**

28 The Balance Sheet through 3/31/17 reflects operation checking account balance of
29 \$147,656, CD/Money Market balances of \$329,652, and a main line repair balance of
30 \$16,629. Assessment Receivables totaled \$113,345 and prepaid assessments were
31 \$24,559.

32
33 YTD 3/31/17 revenues from all sources were 25% and expenses were 13% of the
34 operating budget.

35
36 The outstanding receivables were \$113,345 on 3/31/17. Of this amount, \$97,806 is more
37 than 90 days past due. Of the \$97,806, approximately \$94,998 includes homes in
38 foreclosures, bankruptcies, liens and small claims. This amount is approximately 12% of
39 the overall dues income. YTD 3/31/17 \$0.00 has been written off to bad debt due to
40 foreclosure. This amount is 0% of the overall dues income.

41
42 **Reserve Study**

43 There was no update on the Reserve Study

44
45 **ACC**

46 The ACC Request Log was reviewed. There has been an increase in requests for house
47 painting.

48 **CC&R/Homeowner's Comments and Suggestions**

49 The drive through log was reviewed.

50

51 DSI will start the spring drive through procedures. The Board will provide a notice to
52 homeowners concerning spring yard maintenance to be posted on the website.

53

54 **Landscape/Maintenance Update**

55 The Committee is working on a fund matching grant for water reduction/increased
56 pollination areas. There are still ongoing discussions on the path naming and the dog
57 park.

58

59 Aloha will provide flags to be stored at the office for homeowners to use to mark
60 sprinkler/water issues.

61

62 **Firewise**

63 No update was given.

64

65 **Recreation Center Update**

66 The security report was reviewed.

67

68 The pools should be ready for the week before pool opening.

69

70 Dave will do the food for the Opening BBQ. Scott will talk to Alicia and Karen about
71 activities they are planning.

72

73 There was discussion about issues with persons under 16. Scott would like the
74 homeowners to be made aware of the Violations Policy.

75

76 DSI is getting bids for shade sail repair, new hardware, post repair and seasonal
77 removal/install.

78

79 DSI is getting bids for parking lot repair, sealing, striping and curb repair.

80

81 There was discussion about who should have master access to the Rec Center and the
82 procedure for monitoring those cards.

83

84 Frisbee Disc Golf – Hole #6 is being repaired.

85

86 There was additional discussion about rental fees being increased.

87

88 The Cooking Demo for April was cancelled. A demonstration has been scheduled for
89 May.

90

91 **RV Lot**

92 There was some discussion about the need for an audit.

93

94 **Events Committee**

95 Scott will contact Alicia about the Opening BBQ.

96

97 **Webpage/Newsletter/Nextdoor**

98 No updates were provided.

99

100 **E-mail Proposal and Votes**

101 Scott and Ed will review the common area at Hollyhock for compliance.

102

103 **Old Business**

104 Documentation Retention – Scott and Chris agreed to be on a committee to work on this
105 item. Steve will be asked if he would like to oversee this committee.

106

107 CVOA Handbook – DSI will send a .pdf of the handbook to the Board. The handbook
108 will be posted to the website within the next two weeks.

109

110 Committee Meetings will be held the first Tuesday of every month at 6pm at the Rec
111 Center for any homeowner who would like to volunteer. These meetings are in addition
112 to the Landscape Committee Meetings that are held the 2nd Monday of every month at
113 6:30pm at the Rec Center.

114

115 **New Business**

116 The Nominating Committee for 2017 through March 2018 will be Scott, Dave and
117 Chuck. Scott will be the Committee Chair.

118

119 Changes to Bylaws – The Board is open to additional changes but would like to wait for
120 full quorum to discuss.

121

122 There was some discussion about the need for a hearing protocol.

123

124 There are volunteers that would like to update the welcome letter, work on newsletters
125 and other items. Nikki will draft a summary of the Board Meeting to be posted on the
126 website.

127

128 Scott is working on a Board Handbook.

129

130 Meeting was adjourned at 9:35 PM.

131

132 Minutes respectively submitted by Shirlee Ponciano.