



Columbia Village Owners Association  
**Architectural Review & Approval Request Form**

If you have questions please call (208) 323 1080 or email [cbrockl@sentrymgt.com](mailto:cbrockl@sentrymgt.com)

**Please complete the form and return to:**

**The Rec Center Office**  
 3655 E. Lake Forest Drive,  
 Boise, ID 83716.

**Email**  
[cbrockl@sentrymgt.com](mailto:cbrockl@sentrymgt.com)

**Harris Ranch Drop Box**  
 4057 S. Mill Site Ave.  
 Boise, ID 83716

**Important:** Please initial below to ensure your request includes all information required to process this request. Initial all five lines to acknowledge that you have read even if it does not apply to your project. Incomplete forms cannot be reviewed and may delay your project.

- No work is to begin until written approval is received from the ACC
- All requests must include site plan (lot size, location, setbacks)
- All exterior colors, materials, finishes, roofing, must be identified (include samples)
- Most requests take approximately 14 days to review, please plan accordingly
- Homeowners must contact City of Boise for permit(s) & setback requirements

**MEMBER INFORMATION**

Member's name: \_\_\_\_\_ Today's date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

**PROJECT INFORMATION**

Project description:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Contractor(s) involved: \_\_\_\_\_ Permit: YES or N/A

**Attached documents (initial each):** Site plan: \_\_\_\_\_ Color samples: \_\_\_\_\_ Materials: \_\_\_\_\_

Approved [    ]	<b>** Architectural Control Committee Section **</b>	Disapproved [    ]
_____ ACC Committee Member Signature	_____ ACC Committee Member Signature	_____ Date: