

**Columbia Village Homeowners Association
Board of Directors Meeting Minutes
March 17, 2020**

Board Members Present: Sal Palazzolo, Bonnie Straight, Russelee Horsburgh, Caitlin Reicks, Darren Hall, Tim Egbert, Tara Davis, and Chuck Mione.

Board Members Absent: None.

Management: Representing Sentry Management: Christian Brockl.

Notice of Meeting: Meeting notice was delivered by email on 3.16.2020. There was a quorum present to conduct business.

The meeting was called to order at 6:00 p.m. by Caitlin Reicks.

Minutes: Minutes from the February 18, 2020 meeting were presented, and reviewed by the board. **Motion:** A motion was made to approve the February 18, 2020 minutes as presented. (Horsburgh; Mione; passed).

Financials: January 31, 2020 Financials were reviewed by Treasurer Russelee and discussed by board. **Motion:** A motion was made to approve the completed January 31, 2020 financials as presented. (Horsburgh; Reicks; passed).

On Boarding: Former board member Nikki Hampton, walked through onboarding process with new board members and existing board members.

New Business:

- **Election of Officers.** Caitlin Reicks was nominated to be Secretary. Russelee Horsburgh was nominated to serve as Treasurer. Tim Egbert was nominated as Treasurer. Sal Palazzolo was nominated to be President but declined. Chuck Mione was nominated to be President. Bonnie Straight was nominated to be Vice-President. The board discussed offices, and a slate of officers was presented for President, Vice President, and Secretary.

- **Motion:** Motion was made to approve the slate of officers: Chuck Mione as President, Bonnie Straight as Vice President, and Caitlin Reicks as Secretary. (Mione; Egbert; passed).

- **President.**
- **Treasurer.** Two candidates were nominated Tim Egbert, and Russelee Horsburgh. Board discussed qualifications and nominees' desires. **Motion:** A motion was made to have Russelee Horsburgh serve as Treasurer, and Tim Egbert to serve as Assistant Treasurer. (Mione; Reicks; passed).

- **Committee Chairs.**

- **ACC:** Chuck and Caitlin were appointed as Co-Chairs of the Committee.
- **Recreation and Amenities:** Chuck was appointed to serve as Chair of the Committee.
- **Landscape and Maintenance:** Sal Palazzolo was appointed to serve as the Chair of the Committee.
- **Nominating Committee:** Tim Egbert was appointed to Chair the Committee.
- **Communications:** Tara Davis was appointed to the Chair the Committee.

- COVID-19 (Novel Coronavirus).
 - Board discussed closing down the Rec Center and all building amenities in light of the CDC and government warnings about the spread of disease. **Motion:** Motion was made to close the Rec Center and Pioneer Room for a minimum of 30 days effective 3.19.2020, and to sanitize and clean the building thoroughly. (Reicks; Davis; 4-3; Straight; Palazzolo, Egbert voted against closure. Motion passed.)
 - Empty Seat on the Board. Tabled until next meeting.

Committee Reports: No Reports.

- **Adjournment:** There being no further business, the meeting was adjourned at 7:40 pm.

**Future Meetings: Rec Center at 6:00 pm (Third Tuesday of each month)
April 21, 2020 6:00 PM Board of Directors Meeting.**

These minutes were prepared by Christian Brockl of Sentry Management as the managing agent, approved by me and accepted by the Board of Directors of Columbia Village Homeowners Association on April 21, 2020.



Caitlin Reicks, Secretary
Columbia Village Owners Association

5/19/20
Date

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40

March 2020

CVOA TASK LIST

- 1
- 2
- 3
- 4

Task	Assigned to:	Completed:
Sanitize and Clean Rec Center and Pioneer Room upon 3.19.20 closure.	Christian	

- 5